

**SPOA Operational Meeting**  
6:00p Tuesday November 9, 2021  
Seascape Park on Hamblen Ct.

- I. **Chairman Called to Order at 6:06pm** by Matt Singer. Board members present: Matt Singer, Josh Parrella, Karen Hinton, Wendy Garcia, Shar Owens
- II. **Meeting Decorum:** Janet Hood signed up to speak about her planned fence, that has been approved by the City of Seabrook. We concur since we follow the City's guidelines for construction approval.
- III. **Adoption of Minutes** from October 12, 2021  
Wendy made motion to accept minutes as read, Matt seconded motion. Motion Passed
- IV. **Treasurer's Report:** \$20,256 in Checking and \$5045 in Savings
  - A. Need to Review Process for Transfer fees and ensure are being collected
  - B. Establish Online Dues Payment Option- Matt has to set up in WIX
- V. **Old Business**
  - A. Seascape II signage
    - a. City has approved new site by Tennis Courts
  - B. Complete Pergola- could use salvaged lumber from pier
  - C. Deed Restriction Violations- Issued Moratorium to delay until we obtain a Management Company. Assessing budgetary financials to see how to do in 2022.
- VI. **New Business**
  - A. Approved SPOA letterhead
  - B. Currently have 2 vacancies on Board. Residents can apply and will vote in January at Annual Meeting. Shar is formatting 2022 Annual Letter for Bookkeeper to mail out
  - C. 2022 Budget- Bookkeeper to prepare for the December meeting
    - a. Will present to residents at Annual Meeting in January 2022
  - D. Proposed having an Operational Meeting of Board Members in December
  - E. Suggestion of bringing refreshments at Annual Meeting
- VII. **Next Meeting December 14 at 6:00p at Bookkeepers Office**
- VIII. Matt made motion for adjourning meeting and Josh 2nd. Meeting Adjourned 6:55pm by Matt Singer